IELTS Prep Checklist

A free, practical checklist to help you prepare confidently for the IELTS exam.

Before You Register

- Decide whether you need IELTS Academic or IELTS General Training
- Confirm the score required by your school, employer, or immigration body
- Check available test dates and locations
- Prepare a valid passport (must match registration details)

Registration Checklist

- Register only through the official British Council
- Use your passport details exactly as shown
- Choose your preferred test date and centre
- Pay the correct IELTS test fee
- Save and print your confirmation email

Study & Preparation

- Understand the IELTS test format (Listening, Reading, Writing, Speaking)
- Take a full practice test to know your current level
- Create a weekly study timetable
- Practice with official IELTS materials
- Improve English skills daily (reading, listening, speaking, writing)

One Week Before the Exam

- Confirm your test venue and reporting time
- Practice under timed exam conditions
- Review common Writing and Speaking topics
- Ensure your passport is safe and valid
- Get enough rest and sleep well

Exam Day Checklist

- Carry your original passport
- Arrive at the test centre at least 30 minutes early
- Follow all test centre instructions
- Stay calm and manage your time carefully
- Give your best effort in all four sections

After the Exam

- Check your result release date
- Collect or download your Test Report Form (TRF)
- Send your results to institutions if required

● Plan your next steps (study abroad, visa, career plans)

Tip: Start preparing early and avoid unofficial agents offering discounted IELTS registration.